

BRIDGEND COUNTY BOROUGH COUNCIL

CATALOGUE SUPPLIES SERVICE JOINT COMMITTEE

REPORT OF THE TREASURER

25 SEPTEMBER 2014

AUDITED STATEMENT OF ACCOUNTS 2013-2014

1. Purpose of the Report

- 1.1 The purpose of this report is to present the Joint Committee's Statement of Accounts for the financial year ended 31 March 2014; which is now due to be signed off by our external auditors KPMG, and to receive the auditors Report to those Charged with Governance.

2. Connection to Corporate Improvement Objectives / Other Corporate Priority

- 2.1 None.

3. Background

- 3.1 The Accounts and Audit (Wales) (Amendment) Regulations 2010 require that the Joint Committee approves the audited Statement of Accounts by 30 September. The format and content of the statement is governed by those regulations and the accounts for 2013-14 have been produced in line with the Code of Practice on Local Authority Accounting in the United Kingdom (the Code) for 2013-14.
- 3.2 The (unaudited) Statement of Accounts was reported to the Joint Committee on the 26 June 2014.
- 3.3 The (unaudited) Statement of Accounts were placed on public deposit and were subject to audit by KPMG, the auditors appointed for the Joint Committee by the Wales Audit Office.

4. Current Situation /Proposal

- 4.1 KPMG, our external auditors, have carried out their audit of the 2013-14 Statement of Accounts and have made some minor amendments including some suggested minor presentational adjustments and additions to the disclosures which have been incorporated into the

financial statements. The surplus for the year remains at £176,000, with total reserves of £1,005,000 which includes an accumulated surplus of £920,000 as at 31 March 2014. The revised Statement of Accounts is attached as **Appendix 1**.

- 4.2 The only significant change to the Statement of Accounts is a reclassification of a provision of £23k against inventory balance to appropriately nett off against the inventory balance as the provision balance is not separable from inventory. This is a balance reclassification adjustment only with no impact on the surplus.
- 4.3 The mutual responsibilities of auditor and the audited body are expressed in the two other appended documents. Auditing standards require our auditors to obtain representation from the Committee on certain matters material to their opinion. The **letter of representation**, which is attached as **Appendix 2**, confirms to the best of one's knowledge and belief, having made appropriate enquiries of other officers of the Catalogue Supplies Joint Committee, certain assurances to the auditors regarding the financial statements for Catalogue Supplies Joint Committee for the year ended 31 March 2014.
- 4.4 The auditors have prepared an "Audit of Financial Statements Report for 2013-14", which appears as **Appendix 3**. It summarises the key issues identified during the consideration of the statement of accounts and annual governance statement.

5. **Effect upon Policy Framework and Procedure Rules**

- 5.1 There is no impact on the Policy Framework and Procedure Rules.

6. **Equality Impact Assessment**

- 6.1 There are no equality implications arising from this report.

7. **Financial Implications**

- 7.1 These are reflected in the report and attached Statement of Accounts.

8. **Recommendation:**

- 8.1 It is recommended that the Joint Committee:
- Approve the audited Statement of Accounts for 2013-14 (Appendix 1)
 - Note and agree the Letter of Representation to be provided to KPMG and the Wales Audit Office(Appendix 2)
 - Note the auditors' Audit of Financial Statements Report for 2013-14 (Appendix 3)

**GILL LEWIS
INTERIM CORPORATE DIRECTOR RESOURCES, S151 OFFICER
BRIDGEND COUNTY BOROUGH COUNCIL
TREASURER TO THE CATALOGUE SUPPLIES SERVICE JOINT
COMMITTEE**

25 SEPTEMBER 2014

Contact Officer: Frances Mantle CPFA Tel No (01656) 643286
Finance Manager – Technical & Corporate
Frances.Mantle@bridgend.gov.uk

Background Papers: Report of the Treasurer
Statement of Accounts 2013-2014
Catalogue Supplies Service Joint Committee
26TH June 2014